

Volunteer Recognition Nomination Form 2025

Form Preview

Nomination Form

* indicates a required field

Nominator's details

Organisation *

Organisation Name

Nominator's Name *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Nominator's Position *

Postal Address *

Address

<input type="text"/>
<input type="text"/>

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Phone Number *

Please include area code

Mobile Phone Number *

Must be an Australian phone number.

Email *

This email address will be used to send confirmations and invitations for the Community Awards event to both the organisation and eligible nominated volunteers.

**Date nomination/s
minuted at meeting ***

Must be a date. It is mandatory that your volunteer recognition nominees are minuted at a meeting before this application is submitted. A copy of your minutes may be requested. ONE Volunteer Recognition nomination form from each community group or organisation will be accepted.

Consent

You are required to obtain consent from each of the nominees listed in this application.

Have all of nominees listed in this application consented to their nomination? *

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☐ Yes

☐ No

No more than 1 choice may be selected.

Consent by each nominee is required for you to continue with this application.

Nominee's details

PLEASE READ THE INFORMATION BELOW BEFORE YOU CONTINUE WITH THIS APPLICATION

THIS SECTION CAN BE REPEATED UP TO A TOTAL OF 15 TIMES.

Please note that **One** Volunteer Recognition nomination form from each community group or organisation will be accepted with up to 15 nominated volunteers.

To enter each new Nominee please choose the "Add more" button at the bottom of the page

NOMINEE'S NAME *

Title

First Name

Last Name

Each nominator can nominate 15 volunteers.

Please provide phonetic spelling of the Nominee's FIRST NAME. This information will be used to announce the name of the volunteer at the Community Awards event. *

For example: the first name for Lidochka Tsaganos would be pronounced as 'Lee-DAWSH-kah'

Please provide phonetic spelling of the Nominee's LAST NAME. This information will be used to announce the name of the volunteer at the Community Awards event. *

For example: the last name for Lidochka Tsaganos would be pronounced as 'Sar-gar-nos'

Nominee's Postal Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Nominee's Phone *

Please include area code

Nominee's Mobile Phone Number *

Must be an Australian phone number.

Contact Email Address *

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Must be an email address.

Category nominated for (select one only) *

- | | | | | | | | |
|------------------------------------|--------------------------------------|--------------------------------------|---|---|---|---|---|
| <input type="radio"/> 500
hours | <input type="radio"/> 1,000
hours | <input type="radio"/> 2,000
hours | <input type="radio"/> 10
years
special
service | <input type="radio"/> 20
years
special
service | <input type="radio"/> 30
years
special
service | <input type="radio"/> 40
years
special
service | <input type="radio"/> 50
years
special
service |
|------------------------------------|--------------------------------------|--------------------------------------|---|---|---|---|---|

Please choose only one category.

Details of service: Commencement date of volunteer? *

Must be a date.

If day and/or month unknown please choose the first day and/or month. For example if a volunteer started in the year 2000 and the day and month is unknown choose 1/1/2000.

Details of service: Hours volunteered per week or month? *

Must be no more than 200 characters.

Please include the number of hours and if these hours apply to a week or a month.

Details of service: describe the work the volunteer provides your organisation. *

Word count:

Must be no more than 200 characters.

Privacy Collection Notice

Glen Eira City Council (Council) is committed to protecting the personal information provided by you in accordance with the principles of the *Privacy and Data Protection Act 2014* (Vic) (PDP Act). Personal information is collected by Council only for the purpose of Council's functions set out in the *Local Government Act 2020* (Vic). Specifically, personal information is collected to register and process applications under the Volunteer Recognition Program 2025 (Program). Personal information will be used solely by Council for that primary purpose or directly related purposes. If this personal information is not collected, Council will be unable to process this application. In certain circumstances, we may disclose personal information about you and nominees where permitted or authorised under the PDP Act or other applicable law. The name and organisation of the nominees recognised under Program will be publicly available, including on the Internet. If you would like to know more about privacy at Council, including your right to seek access to your personal information, contact Council's privacy officer on 9524 3333. Council's Privacy Policy is available at <https://www.gleneira.vic.gov.au/about-council/our-organisation/council-legislation-and-policies/privacy>

Privacy Declaration *

☐ Yes, I have read and understood the privacy statement.

For your application to proceed this box must be ticked.

Communicating with the volunteers you have nominated

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Please ensure that you have received consent from all nominated volunteers, and pass on the following information to them:

- their personal information has been provided to Glen Eira City Council to administer nominations for the Volunteer Recognition Program 2025; and
- they can find out more, or access the personal information provided, by visiting Council's privacy policy which is available on Council's website, or contact the Privacy Officer at (03) 9524 3333.

Communication with nominees *

☐ Yes, I have communicated the above information to the nominees.

For your application to proceed this box must be ticked.